

## SERVICE ORDER

To,  
M/s Claritus Management Consulting Pvt. Ltd.  
(MSME)  
A-27C, A Block, Sector 16, Noida, Uttar Pradesh -  
201301

S.O. No 24-25 / 201124002 Date: 14/11/24  
Prev S.O No New  
Internal Ref No. : SPTL/IT-Proc/0004/2024-25/0012  
Your Ref No. : Quotation

With reference to your above reference number and further discussion with you, we are pleased to issue the Service Order as per details given below

S. No.	Description	Price (INR)	GST (%)	GST Amt.	Total (INR)
1	Renewal of Microsoft Mailing Services (Office365 Business Standard Plan), Total Quantity - 29 No., Monthly Rate - Rs. 739 /- Per User Only, Duration:- 1 Month (From 17th Nov 2024 To 16th Dec 2024)	21,431.00	18.00	3,858	25,289
2	Renewal of Microsoft Mailing Services (Office365 Business Basic Plan), Total Quantity - 1 No., Monthly Rate - Rs. 139 /- Per User Only, Duration:- 1 Month (From 17th Nov 2024 To 16th Dec 2024)	139.00	18.00	25	164
<b>AMOUNT IN WORDS: TWENTY FIVE THOUSAND FOUR HUNDRED FIFTY THREE RUPEES ONLY</b>				<b>Grand Total</b>	<b>INR 25,453</b>

### Terms & Conditions

- Goods & Service Tax : Included @ 18%
- Delivery Period : Immediate
- Payment Terms : 100% Advance
- Inco Terms : FOR-HO & Site
- Consignee Address : Sikkim Power Transmission Limited, B2/1A Safdarjung Enclave, Africa Avenue, New Delhi - 110029
- Billing Address : Sikkim Power Transmission Limited, B2/1A Safdarjung Enclave, Africa Avenue, New Delhi - 110029
- Contact Person : Mr. Peeyush Kumar Singh (M: +91-9810141576, E: pks@sikkimurjalimited.in)
- L.D. Clause : NA
- Freight : NA
- Installation Charges : NA
- Remarks : GST No:- 07AACCT5223D1ZQ
- Kindly return the duplicate copy of order duly signed & stamped with in 3 days towards acceptance of order. Non-receipt of order acceptance / rejection shall be deemed as order is accepted.

**Special Terms & Conditions:** Basic Support is included. Any additional license can be subscribed and will be added in the total license.

**For Sikkim Power Transmission Ltd.**

**Authorized Signatory  
( Hemant Kumar Vaitla )**